

Metadata Form – Intellect

* required for all types

+ not required for reviews

^ required if available/applicable

***1. Type: article, editorial, review, interview etc.**

***2. Title (for reviews, consult the [Style Guide](#))**

***3. Author name(s) and affiliation(s)**

+4. Abstract (100–150 words)

+5. Keywords (6–8)

^6. Author contact details (full institutional postal address and e-mail for publication)

***7. Author biography (100–150 words)**

***8. ORCID ID**

If you do not yet have an ORCID identifier, please register here:

<https://orcid.org/register>

^9. Funding data

(If the contribution received funding, enter the name of the funding organization, project acronym related to the grant, and grant number provided by the funder).

<https://search.crossref.org/funding>

***10. Is the References list included in the document (Harvard style)?**

Yes

***11. Word count (including notes, references, contributor biography, keywords and abstract)**

^12. Are figure captions inserted into the text where they will appear AND figures themselves provided as separate image files (.jpg, .tiff, .png, etc.)?

Yes

^13. Are table captions inserted into the text where they will appear AND tables embedded into the document if created in Word; if not provided as separate image files (.jpg, .tiff, .png, etc.)?

Yes

+14. Received and Accepted dates (the date of submission, and the date your work was accepted – even if revisions were required)

***15. Publishing agreement filled in and sent?**

Yes