

# Notes for Contributors

## Aims and Scope of *Studies in Australasian Cinema*

*Studies in Australasian Cinema* is an international refereed scholarly journal devoted to cinema and other screen media from the Australian, New Zealand and Pacific regions. Broadly inclusive and inter-disciplinary, the journal welcomes writing on Australasian screen history, theory and analysis, commentary and debate. While its primary focus is Australasian screen media, the journal also aims to provide an international perspective on these industries. The journal is published three times a year (February, June and September). Each issue will include refereed articles (which we encourage you to submit for consideration); a guest-edited themed section (proposals for themes are welcome); 'VaultAge', with highlights from the rich resources of international archives and collections; and 'Critical Distance', a scholarly reflection on Australasian cinemas by a pre-eminent critic working outside the ordinary vantage of their discipline or location. Book reviews explicitly on Australasian topics or of interest to Australasian screen scholars are also encouraged.

## Illustrations

We welcome images illustrating an article. All images need a resolution of at least 300 dpi. All images should be supplied independently of the article, not embedded into the text itself. The files should be clearly labelled and an indication given as to where they should be placed in the text. Reproduction will normally be in black-and-white. Images sent in as e-mail attachments should accordingly be in greyscale. The image should always be accompanied by a suitable caption (the omission of a caption is only acceptable if you feel that the impact of the image would be reduced by the provision of written context). The following is the agreed style for captions: Figure 1: Caption here. Please note the colon after the number and the terminating full point, even if the caption is not a full sentence. Copyright clearance should be indicated by the contributor and is always the responsibility of the contributor.

## Language

The journal follows standard British English. Use 'ize' endings instead of 'ise'.

## Length of Articles

Articles must not usually exceed 5000 words including notes and references – but not including the author biography, keywords or abstract.

## Metadata

The first page of your submission should include the following information:

- Article Title
- Author Name
- Author addresses – the submitted material should include details of the full postal and email addresses of the

contributor for correspondence purposes

- Author Biography – authors should include a short biography of around 100 words, specifying the institution with which they are affiliated
- Copyright consent form giving us your permission to publish your article should it be accepted by our peer review panel. An electronic template is available from the journal office, address above
- Abstract of around 250 words; this will go on to the Intellect website
- Keywords – six words, or two-word phrases. There is a serious reduction in an article's ability to be searched for if the keywords are missing
- References – Intellect requires the use of Harvard references embedded in the main text in the following format (Harper 1999: 27). See references section below
- Bibliography – titled 'References'

## End Notes

Notes may be used for comments and additional information only. In general, if something is worth saying, it is worth saying in the text itself. A note will divert the reader's attention away from your argument. If you think a note is necessary, make it as brief and to the point as possible. Use Word's note-making facility, and ensure that your notes are endnotes, not footnotes. Place note calls outside the punctuation, so AFTER the comma or the full stop. The note call must be in superscripted Arabic (1, 2, 3).

## Opinion

The views expressed in *Studies in Australasian Cinema* are those of the authors, and do not necessarily coincide with those of the Editors or the Editorial or Advisory Boards.

## Permissions/Copyright/Liability

Copyright clearance should be indicated by the contributor and is always the responsibility of the contributor. Unless a specific agreement has been made, accepted articles become the copyright of the journal. The copyright clearance form should be completed and sent to the Editors to accompany every submission.

## Presentation/House Style

All articles should be written in Word. The font should be Times New Roman, 12 point. The title of your article should be in bold at the beginning of the file, but not enclosed in quote marks. Bold is also used for headings and subheadings (which should also be in Times New Roman, 12 point) in the article. Italics may be used (sparingly) to indicate key concepts. Any matters concerning the format and presentation of articles not covered by the above notes should be addressed to the Editor.

## Quotations

Intellect's style for quotations embedded into a paragraph is single quote marks,

with double quote marks for a second quotation contained within the first. All long quotations (i.e. over 40 words long) should be 'displayed' – i.e. set into a separate indented paragraph with an additional one-line space above and below, and without quote marks at the beginning or end. Please note that for quotations within the text, the punctuation should follow the bracketed reference. For a displayed quotation the bracketed reference appears after the full stop.

All omissions in a quotation are indicated thus: [...] Note that there are no spaces between the suspension points. When italics are used for emphasis within quotations, please ensure that you indicate whether the emphasis is from the original text or whether you are adding it to make a point.

## Referees

*Studies in Australasian Cinema* is a refereed journal. Strict anonymity is accorded to both authors and referees.

## References

All references in the text should be according to the Harvard system, e.g. (Bordwell 1989: 9). The default term used for this list is 'References'. Please do not group films together under separate a 'Films cited' heading. Instead, incorporate all films into the main body of references and list them alphabetically by director. The same rule applies to television programmes/music/new media: identify the director/composer and list alphabetically alongside books, journals and papers.

Please note in particular:

- 'Anon.' for items for which you do not have an author (because all items must be referenced with an author within the text)
- Year date of publication in brackets
- Commas, not full stops, between parts of each reference
- Capitalize all title words in reference list
- Spell out in full e.g. University of Queensland Press and Oxford University Press
- Surname before initial for all authors listed before bracketed date; initial before surname for editors referenced after the bracketed date
- Use (ed.) and (eds) or (dir).
- Absence of 'in' after the title of a chapter if the reference relates to an article in a journal or newspaper
- Provide page references for whole article or chapter
- Full stop at end of all references in the list
- Name of translator of a book within brackets after title and preceded by 'trans.', not 'transl.' or 'translated'
- Absence of 'no.' for the journal number, a colon between journal volume and number
- 'pp.' before page extents

The following samples indicate conventions for the most common types of reference:

Anon. (1920), 'On Our Selection: Australian Play at the Lyric', *The Times*, 25 August, p. 15.

Battersby, J. (1980), *Cultural Policy in Australia*, Paris: UNESCO.

Cochrane, P. and Goodman, D. (1988), 'The Great Australian Journey: Cultural Logic and Nationalism in the Postmodern World', *Australian Historical Studies*, 23: 91, pp. 21–44.

Jacka, E. (1998), 'Australian Cinema', in J. Hill and P. Gibson (eds), *The Oxford Guide to Film Studies*, Oxford: Oxford University Press, pp. 516–22.

Jones, D. (1974), 'David Williamson', *Cinema Papers*, 1, January, pp. 6–9.

#### Personal communications

Personal communications are what the informant said directly to the author,

e.g. 'Pam loved the drums (personal communication)'. This needs no citation in the references list. Equally the use of personal communications need not refer back to a named informant. However, a more formal research interview can be cited in the text (Jamieson 12 August 2004 interview), and in the references list.

#### Website references

Website references are similar to other references. There is no need to decipher any place of publication or a specific publisher, but the reference must have an author, and the author must be referenced Harvard-style within the text. Unlike paper references, however, web pages can change, so there needs to be a date of access as well as the full web reference. In the list of references at the end of your article, the item should read something like this:

Bondebjerg, K. (2005), 'Web Communication and the Public Sphere in a

European Perspective', <http://www.media.ku.dk>. Accessed 15 February 2005.

#### Submission Procedures

Articles submitted to *Studies in Australasian Cinema* should be original and not under consideration by any other publication. Contributions should be submitted electronically as an e-mail attachment in Microsoft Word format. Books for review should be sent to the Reviews Editor, *Studies in Australasian Cinema*, c/o Kings College London, Menzies Centre for Australian Studies, Fourth Floor, Australia Centre, Corner Strand and Melbourne Place, London, United Kingdom, WC2B 4LG.

The Intellect Style Guide is obtainable from <http://www.intellectbooks.com/journals>, or on request from the Editor of this journal.

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